# **OREGON CASA NETWORK**

**FINANCIAL STATEMENTS** 

For the Year Ended June 30, 2018 (With Comparative Totals for the Year Ended June 30, 2017)



# OREGON CASA NETWORK FINANCIAL STATEMENTS For the Year Ended June 30, 2018 (With Comparative Totals for the Year Ended June 30, 2017)

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# INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors Oregon CASA Network Springfield, Oregon

We have reviewed the accompanying financial statements of Oregon CASA Network (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

# Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

#### Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

#### Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

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# **Summarized Comparative Information**

We previously reviewed Oregon CASA Network's 2017 financial statements and in our conclusion dated June 27, 2018, stated that based on our review, we were not aware of any material modifications that should be made to the 2017 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. We are not aware of any material modifications that should be made to the summarized comparative information presented herein as of and for the year ended June 30, 2017, for it to be consistent with the reviewed financial statements from which it has been derived.

Jones + Roth P.C.

Jones & Roth, P.C. Eugene, Oregon January 28, 2019

FINANCIAL STATEMENTS

# OREGON CASA NETWORK STATEMENT OF FINANCIAL POSITION June 30, 2018 (With Comparative Totals for June 30, 2017)

	2018		2018 2017				
Assets							
Cash and cash equivalents Grants receivable Accounts receivable	\$	387,752 - -	\$	230,061 13,750 245			
Total assets	\$	387,752	<u>\$</u>	244,056			
Liabilities and Net Assets							
<b>Current liabilities</b> Accounts payable Grants payable, local CASA programs Payroll liabilities	\$	41,050 225,000 -	\$	2,000 174,278 1,877			
Total liabilities		266,050		178,155			
Net assets Temporarily restricted Unrestricted		119,393 2,309		80,407 (14,506)			
Total net assets		121,702		65,901			
Total liabilities and net assets	\$	387,752	\$	244,056			

See independent accountant's review report and accompanying notes, which are an integral part of these statements.

# OREGON CASA NETWORK STATEMENT OF ACTIVITIES For the Year Ended June 30, 2018 (With Comparative Totals for the Year Ended June 30, 2017)

	2018			
	Unrestricted	Temporarily Restricted	Total	2017 Total
Public support and revenue				
Public support:	<b>*</b> • • • • • • •	*	<b>•</b> • • • • • • • •	<b>*</b> • • • • • • <b>-</b>
Grants	\$ 21,990	\$ 375,000	\$ 396,990	\$ 304,237
Direct public support	8,671	-	8,671	9,105
Net assets released from restrictions	336,014	(336,014)		
Total public support	366,675	38,986	405,661	313,342
Revenue:				
Member fees	22,622	-	22,622	24,467
Other revenue	714		714	3,923
Total revenue	23,336		23,336	28,390
Total public support and revenue	390,011	38,986	428,997	341,732
Expenses				
Program services	310,353	-	310,353	253,161
Supporting services:				
Management and general	62,843		62,843	41,630
Total expenses	373,196		373,196	294,791
Change in net assets	16,815	38,986	55,801	46,941
Net assets, beginning of year	(14,506)	80,407	65,901	18,960
Net assets, end of year	\$ 2,309	<u>\$ 119,393</u>	<u>\$ 121,702</u>	<u>\$ 65,901</u>

See independent accountant's review report and accompanying notes, which are an integral part of these statements.

# OREGON CASA NETWORK STATEMENT OF CASH FLOWS For the Year Ended June 30, 2018 (With Comparative Totals for the Year Ended June 30, 2017)

	2018		2018 2017	
Cash flows from operating activities				
Change in net assets	\$	55,801	\$	46,941
Adjustments to reconcile change in net assets to net cash provided by operating activities:				
Decrease in:				
Receivables		13,995		12,850
Increase (decrease) in:				
Accounts payable and grants payable		89,772		(44,137)
Payroll liabilities		(1,877)		(1,296)
Net cash provided by operating activities		157,691		14,358
Cash and cash equivalents, beginning of year		230,061		215,703
Cash and cash equivalents, end of year	\$	387,752	\$	230,061

See independent accountant's review report and accompanying notes, which are an integral part of these statements.

# 1. Summary of Significant Accounting Policies

#### **Organization and Nature of Operations**

Oregon CASA Network (the Organization) is a nonprofit organization established to strengthen Court Appointed Special Advocates (CASA) for Children programs in Oregon. The vision of the Organization is that CASA programs will have sustainable resources to advocate for all children who are victims of neglect and abuse in Oregon. All expenses are for this program.

#### Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

#### **Basis of Presentation**

The financial statement presentation follows the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958-210, whereby the Organization is required to report information regarding its financial position and activities in three classes of net assets: unrestricted, temporarily restricted, and permanently restricted.

Net assets of the Organization consist of the following:

*Unrestricted* – These assets are available for general obligations of the Organization.

*Temporarily restricted* – These net assets are restricted by donors to be used for specific purposes.

*Permanently restricted* – These net assets are permanently restricted by donors and cannot be used by the Organization.

# Cash and Cash Equivalents

For purposes of these financial statements, the Organization considers all highly-liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

#### **Concentrations of Credit and Market Risk**

Financial instruments that potentially expose the Organization to concentrations of credit and market risk consist primarily of cash, cash equivalents, and investments. Cash and cash equivalents are maintained at financial institutions and are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. There were uninsured balances of \$143,807 and \$-0- for the years ended June 30, 2018 and 2017, respectively. The Organization has not experienced any losses on its cash or cash equivalents.

#### Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year end. Based on management's assessment of the credit history with customers having outstanding balances and current relationships with them, it has concluded that realization losses on balances outstanding at year end are immaterial.

# 1. Summary of Significant Accounting Policies, continued

#### Grants Payable, Local CASA Programs

The Organization supports local CASA programs primarily through distributions of cash. Payables to local CASA programs at June 30, 2018 and 2017, are monies decided and approved by the Board for payment to the CASA programs, but not yet paid.

# Tax Status

The Organization is a nonprofit organization that is exempt from taxes on income derived from operations related to the purposes for which it was organized under Section 501(c)(3) of the Internal Revenue Code and has not been classified as a private foundation. The Organization's information returns are generally subject to examination by taxing authorities for a period of three years after filing.

Management has evaluated tax positions taken and has determined that any uncertainty in those positions would not have a material effect on the financial statements.

#### **Revenue Recognition**

Grants are reported as unrestricted or temporarily restricted support depending on the existence and/or nature of donor restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Membership dues income is recognized as revenue during the period of membership and is recorded when the dues are billed.

#### Functional Expenses

Expenses for the Organization are summarized according to functional classifications of program services and supporting services.

*Program Services* – Costs that are identifiable with a specific program.

Supporting Services – Management and general expenses.

#### **Comparative Financial Information**

The financial statements include certain prior-year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

#### 1. Summary of Significant Accounting Policies, continued

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### **Temporarily Restricted Net Assets**

Temporarily restricted net assets at June 30, 2018 and 2017, in the amounts of \$119,393 and \$80,407, respectively, consisted of restricted grant funds.

# 2. Related Party Transactions

As of June 30, 2018 and 2017, the Organization's Board of Directors included five and eight Board members, respectively, who are Executive Directors of local CASA organizations.

Local CASA organizations, whose Executive Directors are members of Oregon CASA Network's Board of Directors, pay membership dues to Oregon CASA Network. For the year ended June 30, 2018, four such CASA organizations paid membership dues totaling \$11,123, and for the year ended June 30, 2017, five such CASA organizations paid membership dues totaling \$4,720.

Oregon CASA Network passed through \$174,278 and \$210,178 of grant funds to local CASA organizations during the years ended June 30, 2018 and 2017, respectively. For the year ended June 30, 2018, \$53,987 of those grant funds were passed through to five local CASA organizations whose Executive Directors are members of Oregon CASA Network's Board of Directors. For the year ended June 30, 2017, \$74,103 of those grant funds were passed through to eight local CASA organizations whose Executive Directors are members of Oregon CASA Network's Board of Directors. For the year ended June 30, 2017, \$74,103 of those grant funds were passed through to eight local CASA organizations whose Executive Directors are members of Oregon CASA Network's Board of Directors. Oregon CASA Network establishes a separate committee to determine the recipients of pass-through grants. In addition, at June 30, 2018 and 2017, the Organization committed \$225,000 and \$174,278, respectively, to local CASA organizations, which is included in grants payable, local CASA programs.

In October 2017, Oregon CASA Network entered into an agreement with CASA for Children (of Columbia, Multnomah & Washington Counties), whose Executive Director serves on the Board of Directors for Oregon CASA Network, whereby CASA for Children provides administrative services support to Oregon CASA Network. Total consulting services related to this agreement were \$40,000 and \$-0- for the years ended June 30, 2018 and 2017, respectively. At June 30, 2018 and 2017, \$29,265 and \$-0-, respectively, was payable to CASA for Children.

# 3. Concentrations

For the years ended June 30, 2018 and 2017, 87 percent and 75 percent, respectively, of revenue was derived from two grantors. At June 30, 2018, there were no grants receivable. At June 30, 2017, 100 percent of grants receivable was derived from one grantor.

# 4. Reclassification

Certain prior year amounts have been reclassified to conform to the current year presentation. Such reclassifications had no effect on previously stated net assets or change in net assets.

# 5. Subsequent Events

Management evaluates events and transactions that occur after the statement of financial position date as potential subsequent events. Management has performed this evaluation through the date of the independent accountant's review report.