

# Executive Director Job Posting

CASA of Lincoln and Tillamook Counties is dedicated to providing a voice for some of the most vulnerable members of our communities: abused and neglected children who are within the legal jurisdiction of the state. We are seeking an Executive Director to join our engaged team of staff, board, and donors. The Executive Director will work, with support from the Board of Directors, to oversee and implement the strategic direction of the organization, support our dedicated staff, and ensure fiscal and organizational sustainability. Supervisory experience, an ability to navigate the legal system, grant management, and fundraising are preferred skills for this position

Come join our team and enjoy life on the Oregon coast while helping the communities of Lincoln and Tillamook Counties. We are seeking a professional with a proven track record of effectively managing small but highly qualified teams, public speaking and engagement, grant writing and fiscal management. Experience and understanding of CASA is preferred, but not necessary. This is a full-time position that requires some flexibility. The salary is commensurate with the candidate's level of experience. The position is currently housed at the CASA office in Newport Oregon. This position will be best filled by a candidate with a passion for the work done at CASA of Lincoln and Tillamook Counties and the ability to utilize their skills to effectively carry out CASA's mission.

Applicants must be able to pass criminal background and DHS abuse history checks, have a valid driver's license and insurance and reliable vehicle.

If you are interested in joining the CASA team, please submit your cover letter, resume, at least 3 references and your written response to the questions below in PDF format to [lisaphipps08@gmail.com](mailto:lisaphipps08@gmail.com) no later than 5:00pm on February 28th, 2020. The first round of interviews will be scheduled for the week of March 9th.

Please provide your response to the following questions, in your own words:

Why are you the best fit for this position?

How do you see this position impacting children in the child welfare system?

How would you engage the public in (OR grow public support for) the mission of CASA?

For a full description of the position or for questions, please contact Lisa Phipps, Board Chair, at [lisaphipps08@gmail.com](mailto:lisaphipps08@gmail.com)

*Notice of Nondiscrimination Rights and Protections to Beneficiaries*

CASA of Lincoln and Tillamook Counties operates its program, services and activities in compliance with federal nondiscrimination laws. No person shall, on the basis of race, color, national origin (including limited English proficiency), disability, religion, sex, gender identity, sexual orientation, or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of our programs.